

DIGITAL PAKISTAN

Islamabad, the 31st March , 2026

Subject: **RELEASE OF VACANCY ANNOUNCEMENT NOTICE FOR THE PROJECT TITLED TECHNOLOGY PARK DEVELOPMENT PROJECT ISLAMABAD.**

Reference to the subject above, I am forwarding herewith vacancy announcement notice for the project titled Technology Park Development Project Islamabad to be published in the local editions (One English/ One Urdu) of leading newspapers. The requisite information is as under:

- i. **Date (s) of publication:** 2nd April 2026
 - ii. **Number of insertions:** One each
 - iii. **Region:** Rawalpindi & Islamabad
 - iv. **Special position or form:** On General Position and in Box form.
2. Certified that funds are available to meet the expenditure relating to advertisement.
 3. An early response is requested in this regard.


(Abdullah Jan)
Project Director (PMU)
Technology Park Development Project
Ministry of IT & Telecom Islamabad
Ph: 051-9217445

The Director (Advertisement),
Press Information Department (PID),
Government of Pakistan, Islamabad.

(Enclosed as stated)

CC:

1. Deputy Secretary (Dev), MoITT
2. Manager (IT) with the request to upload the attached advertisement on the website of MoITT.



Ministry of Information Technology
& Telecommunication

DIGITAL PAKISTAN

Government of Pakistan
Ministry of Information Technology and Telecommunication

Job Opportunity

Ministry of Information Technology and Telecommunication (MoITT) is in process of setting up of an Information Technology Park in Islamabad with partner funding from Exim Bank Korea. A Project Management Unit (PMU) intends to recruit dynamic and professional staff on open merit and on competitive compensation to staff the PMU as per the following criteria.

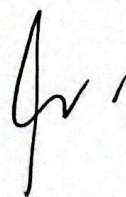
S No	Name of Position	No of Post	Eligibility Criteria / Qualification and Age Limit
1	Senior Manager (PPS-10) Equivalent BPS-20	01	Qualification: Minimum 16 years of education. Degree in Public Policy, Public Administration, Economics, Management or equivalent from a university/institute recognized by HEC. Experience: 12 years of relevant experience Skills Required: Senior Manager will report to Project Director he/she should have the ability to research best practices and devise policy incentives for the technology park, develop strategic road map. Establish master plans for IT park, vision and mid-long term development strategies and actions plans. Deliver project management services and ensure inclusion of performance metrics in project procurement plan. Monitor project delivery and implement project controls. Excellent communication/presentation skills with fluency in written and spoken English. Ability to lead and work effectively as part of a team. Ability to work under pressure and resolve problems in an efficient manner. Strong interpersonal skills and ability to work effectively at all levels in a collaborative team environment. Well versed with office productivity, MS project, Internet and email applications. Upper Age Limit: 50 Years
02	Manager Finance (PPS-09) Equivalent BPS-19	01	Qualification: Minimum 16 Years of Education. Degree in Finance, accounting discipline, BBA or equivalent from a HEC recognized university /Institute. Experience: Minimum 8 Years' commercial experience of working with a reputed construction /Infrastructure development company. Upper Age Limit: 45 Years.

- Position is based in Islamabad and is on contract basis, extendible on satisfactory performance. Selected Candidate will be offered lump sum salary.
- Applicants meeting the above (details ToRs available on Ministry website) required criteria should submit their applications at the URL <http://www.njp.gov.pk> within fifteen (15) days of publication of the advertisement.
- Only shortlisted candidates meeting the eligibility criteria will be called for test/interview.
- The department has the right to short-list/reject any or all applications without assigning any reason.
- No TA/DA is admissible for appearing in test/interview.
- The Ministry believes in gender equality.

Project Director
PMU-IT Park Islamabad Project
Ministry of Information Technology and Telecommunication,
Office No.205-B Evacuee Trust Sector F 5-1, Islamabad.
Ph: 051-9217445

TORs and Qualification as per Approved PC-1

Designation	Start Salary	Description
Senior Manager (Equivalent BPS-20)	Rs.437,500/ month	<u>Qualification:</u> Minimum 16 years of education. Degree in Public Policy, Public Administration, Economics, Management or equivalent from a university/institute recognized by HEC.
		<u>Experience:</u> 12 years of relevant experience
		<u>Skills Required:</u>
		Senior Manager will report to Project Director and he / she should have the ability to research best practices and devise policy incentives for the technology park, develop strategic road map. Establish master plans for IT park, vision and mid-long term development strategies and actions plans. Deliver project management services and ensure inclusion of performance metrics in project procurement plan. Monitor project delivery and implement project controls.
		Excellent communication/ presentation skills with fluency in written and spoken English
		Ability to work under pressure and to resolve problems in an efficient manner
		Ability to lead a and work effectively as part of a team
		Strong interpersonal skills and ability to work effectively at all levels in a collaborative team environment
		Well versed with office productivity, MS Project, Internet and email applications
		<u>Job Descriptions:</u>
		Design project implementation plan to meet the objectives of project within the defined scope.
		Identify, define and integrate tasks assigned to project team
		Directs the priorities, work program, and resource allocation within the project
		Coordinate the project activities.
		Continuous monitoring of project milestones and deliverables for proper utilization of funds in-line with project scope, objectives and rules & regulations
		Implement the project plan as devised by Project Director
		Overall responsible for project management, success/ failure and execution
		Assist Project Director in preparation of short/long term project plans and then execute them
		Perform milestone reviews with higher management
		Maximum age: 50 Years.
Manager (Finance) (PPS 9-Equivalent BPS-19)	Rs.306,250 /month	<u>Qualification:</u> Minimum 16 Years of education. Degree in finance, accounting disciplines, BBA or equivalent from a university/institute recognized by HEC.
		<u>Experience:</u> Minimum 8 years of commercial experience of working with a reputed construction/Infrastructure development company.
		<u>Skills Required:</u>
		Excellent accounting skills with special emphasis on construction projects
		Flexibility and ability to work effectively as part of a team
		Strong interpersonal skills and ability to work effectively at all levels in a collaborative team environment, must have undertaken such projects in the past.



	Well versed with accounting softwares related to engineering projects, Internet and email applications
	<u>Job Descriptions:</u>
	Reporting to Project Director and provide assistance to Senior Manager in performing routine Project related tasks and activities
	To perform routine analysis of project payments and perform book keeping
	Assist higher management in monitoring projects costs
	To physically monitor progress and update schedule and cost estimations
	Ensure that all payments are made in accordance with payment schedule and according to project measurement specifications
	Conduct thorough examination of project payments before finalization. File work as and when instructed
	Perform financial utilization reviews with higher management
	Maximum age: 45 Years.